

MERCYONE CHILD DEVELOPMENT CENTER AND PRESCHOOL TUITION ASSISTANCE APPLICATION FORM

MercyOne Child Development Center & Preschool is excited to be able to offer a Tuition Assistance program to families of Full or Part time MercyOne/Trinity benefit-eligible colleagues enrolled in the program. (Benefit eligible is any MercyOne employee who is budgeted to work 32 hours or more per pay period.) Assistance will be determined based on the total family income. The family must meet the income guidelines as established on the back page based on family income and family size. The qualifying levels of the tuition assistance are based off the Federal income guidelines.

Please submit the completed form along with a copy of your most recent federal income tax form 1040 (or1040EZ). Documentation must be presented, for all persons contributing to the taxable family income, to the director or secretary via mail or email within 30 days of enrollment. Tuition Assistance will not be accepted after this date. All information received during the process will be kept confidential and will be used solely to determine eligibility.

Change in benefit eligible status will result in termination of the assistance. Changes in family status and/or income may qualify for reapplication. Please see the Director. Applications will be reviewed by the director or secretary and all families will be notified by email of the outcome of the application. All funds will be applied directly to the childcare hourly rate.

Child/Children's Names: _____

Father's Name: _____ Phone: _____

Employer: _____ Work Phone: _____

Mother's Name: _____ Phone: _____

Employer: _____ Work Phone: _____

Child lives with: ___ Mother ___ Father ___ Both ___ Other

Number of persons in family: _____

Does your tax return provide an accurate picture of your current financial situation? Yes/NO

If no, please explain and attach your family's 4 most recent pay stubs:

I hereby certify that all the information contained in this application is true and correct. In addition to this application, I have attached a copy of my most recent federal income tax form 1040 (or1040EZ). Tuition Assistance requests will not be considered without appropriate documentation. If any information is misrepresented, I understand any assistance will be immediately revoked and all monies dispersed must be returned to MercyOne for deposit.

Signature of Parent/Guardian: _____ Date: _____

2023-2024 Income Guidelines

Persons in Family	Family Income			
2	\$0-\$39,440	\$39,441-\$49,300	\$49,301-\$59,160	\$59,161-\$78,880
3	\$0-\$49,720	\$49,721-\$62,150	\$62,151-\$74,580	\$74,581-\$99,440
4	\$0-\$60,000	\$60,001-\$75,000	\$75,001-\$90,000	\$90,001-\$120,000
5	\$0-\$70,280	\$70,281-\$87,850	\$87,851-\$105,420	\$105,421-\$100,560
6	\$0-\$80,560	\$80,561-\$100,700	\$100,701-\$120,840	\$120,841-\$161,120
7	\$0-\$90,840	\$90,841-\$113,550	\$113,551-\$136,260	\$136,261-\$181,680
8	\$0-101,120	\$101,121-\$126,400	\$126,401-\$151,680	\$151,681-\$202,240
Discount	20%	15%	10%	5%
Enrollment Fee	\$30	\$35	\$40	\$45

If you have more than 8 people in your household, please add \$2,470 per additional person.

Office Use Only:

Family Name: _____

Enrollment Fee: _____ Discount: _____ Multi-Child Discount: _____ Notified Family: _____