

**Scrub Color**

Gottlieb Memorial Hospital

FirstChoice Orientation Guide

* RN – Ceil Blue
* RT – Hunter Green

**Hospital Information**

701 W. North Ave, Melrose Park, IL 60160

247 Bed Hospital

5 Adult Inpatient Units

1 Adult ICU

Surgery Center

Geriatric Behavioral Health Unit

Emergency Department – Level 2 Trauma Center

Acute and Subacute Units

**Badging**

You will need to pick up your FirstChoice badge at the Loyola campus. The office is located on the first floor of Mulcahy Center. The hours of operation are 7:00 to 2:00. You will also set up parking at this time at LUMC, if you are going to this site as well.

**Employee Health Contact**

Lorraine Fearon | [LFEARON@lumc.edu](mailto:LFEARON@lumc.edu)

**PPE Provided**

N95 Mask – Fit testing prior to going on the unit.

Contact Lorraine from EH above to schedule. If you complete your employee health appointment onsite, they will complete your fit test as well.

If you go through sterling (off site), it is your responsibility to set up an appointment with Lorraine at the LUMC campus for your fit test.

**Onboarding Contact for FirstChoice**

HR Coordinators

* Eileen Pecoraro, [EPECORA@lumc.edu](mailto:EPECORA@lumc.edu)
* Melody Arquilla, [MARQUILLA@lumc.edu](mailto:MARQUILLA@lumc.edu)

FirstChoice Regional Manager

* Lisa Grandsard [Lisa.Grandsard@luhs.org](mailto:Lisa.Grandsard@luhs.org)

FirstChoice Regional Educator

* TERRI AMBROSINI [TERRI.AMBROSINI@luhs.org](mailto:TERRI.AMBROSINI@luhs.org)

**Patient to Nurse Ratio**

* MedSurge–1:4 at times 1:5
* ICU 1:2 Stepdown patients 1:3
* ED 1 : 4
* TCU 6

**Shifts Offered**

RN

* Med/Surg-12 hour
* 3 West, 6 South, 12 hour days and 12 hour nights
* TCU and IRF – 8 hour shifts

RT

* The RT shifts can be either 8 or 12 hours
  + Start times are as follows
  + 630 a to 300 pm  - 8 hour
  + 630 a to 700pm    -- 12 hours days
  + 230 p to 1100 pm – 8 hours
  + 630 p to 700 am – 12  hours nights
  + 1030pm – 700 am 8 hour nights

**Lunch Room Options**

Each unit has a break room and there is a cafeteria on the ground floor. Subway is also located on the first floor as well.

Gottlieb Memorial Hospital Parking Information

1. There is no assigned parking at Gottlieb Memorial Hospital
2. Colleagues may park in the free public parking lots (Lots A, D, I). A is preferred. Parking Lot B is reserved for patient parking during the day shift. It is available on a first-come, first-served basis. Evening and night colleagues may park in this lot during their shifts. Parking Lot C is also a gated parking lot that is available on a first-come, first-served basis. There is no cost to park in Parking Lot C, but an access code is needed (1195).
3. Colleagues are prohibited from parking in the fire lanes, in the Emergency Room parking spaces, or in the fitness center Parking Lot F spaces.
4. If you are scheduled to return to the LUMC campus for further orientation/training, you will need to purchase a Value Pass to park from the LUMC Parking Office.
5. If you have an emergency with your vehicle, such as a low tire or need a jump start, please call Security at (708) 681-3200, ext. 1195.

